



# Shoreline Therapy

Speech and Occupational Therapy

## OCCUPATIONAL THERAPIST POSITION

January 24, 2025

For the position of Occupational Therapist

Reporting to the Owner / Clinic Manager

Start date: immediate

The successful candidate will be responsible for providing clinical services to **children**. If interested and qualified to do so, the successful candidate may also work with adults in addition to the paediatric caseload. Services will be based out of Shoreline's **clinic in Dartmouth** and will be primarily in person. The paediatric caseload would potentially include clients requiring support with executive functioning, handwriting, sensory processing, emotional regulation, fine motor development, motor planning, and visual motor integration. It would include children and youths who are autistic, have ADHD, developmental coordination disorder, and/or dysgraphia. An adult caseload would likely include adults with traumatic brain injury returning to school/work, stroke, Parkinson's disease, and ADHD to provide support with fatigue management, executive functioning, chronic disease management, visual attention, and/or fine motor functioning.

This position is **permanent part-time in Dartmouth**. There is the option to grow the position into a **full-time position** if the successful applicant is interested in doing so. If an applicant is interested, work out of our **Kentville office** two days a week is also an option (in addition to three days at the Dartmouth office).

Shoreline is committed to providing **person-centred services** with flexible service options. We offer scheduling options to respond to the diverse needs of clients. We offer evening and weekend appointments to reduce the burden on families in which both guardians are in the workforce with limited flexibility to take time off regularly to attend appointments with their child. Also, to reduce the amount of class time that school-age children would miss in order to attend treatment sessions. This is also appealing to staff who prefer to work evenings and weekends for various personal reasons.

**Hours of work** and applicant availability will be discussed during the interview stage. As a minimum, it will include availability to see clients on:

- two weekday evenings (approximately 3-7pm), and
- Sundays (approximately 9am-3pm) or a third weekday evening.

Scheduling of associated **indirect time** (e.g., report writing, session planning) outside of these times is flexible. It can be completed during morning/afternoon hours, on different days, and from home (with appropriate safeguards). For example, the OT may do indirect work (prep,

documentation) and project work from 12-3 and then see clients from 3-7 or see clients from 3-7 on one day and associated indirect work the day before. Addition of further hours in the future to see clients would be during the day on weekdays.

The successful candidate **must be licensed** with the College of Occupational Therapists of Nova Scotia (or eligible if relocating from another province or recently graduated) and meet and maintain all requirements to practice in Nova Scotia.

**Recent graduates** are welcome to apply. **Mentoring with our OT Lead** is available.

**Requirements:**

- genuine interest in the private healthcare sector
- a recent criminal record check including vulnerable sector check
- a recent Child Abuse Registry check
- evidence of Professional Liability Insurance (\$5 million per claim minimum as per COTNS)
- confirmation that they've had their annual flu shot
- evidence that they are or will be fully vaccinated for COVID-19

**Assets** (not required):

- experience in other jurisdictions (e.g., other Canadian provinces)
- ability to bring a diverse perspective to our team
- participation in the profession outside of clinical work (e.g., involvement with professional association, nonprofit or other community group, regulatory college, or research)

Qualities that we look for:

- passion for work as an OT and providing high quality services
- commitment to remaining current with best practice and research evidence
- ability to work independently as appropriate
- willingness to collaborate with team members
- respect for the policies and protocols established for our team
- positive attitude, flexibility, patience
- attention to detail
- good problem-solving skills

**Compensation** will be based on experience. This information will be discussed during the interview phase or at the time of offer. Staff are paid an hourly wage for *both* direct and indirect billable time with clients and for additional project work. The successful candidate would be an *employee* of Shoreline (not a contractor). Thus, Shoreline would be responsible for the following: payment of the employer portion for the Canadian Pension Plan and Employment Insurance contributions, provision of equipment required to perform the job (computer, assessments, treatment materials, PPE, etc.).

We offer **support for staff development** in several ways. OT clinical staff are supported by our OT Practice Lead (e.g., mentoring, changes in practice, practice guidelines, staff development). Staff are eligible for an annual continuing education bursary of up to \$250. Each discipline at Shoreline has an Interest Group held quarterly (optional; paid participation) which are all open to all staff (e.g., staff can participate in the Interest Group of another discipline if the topic is related to their practice).

Shoreline is committed to **ethical practice**. Clinical staff are *not* pressured to work outside of their scope of practice and competencies nor to provide services to a client when it is not clinically justified.

For information about working at Shoreline in general, please visit: <https://www.shoreline-therapy.ca/volunteering-employment>.

To apply, please send an **email with your cover letter** (max 1 page) and **resume** (max 2-3 pages) in **pdf** format attached to the attention of:

Mrs. Pamela Coulter, M.Sc., SLP-Reg  
Owner & Clinic Manager  
[pcoulter@shoreline-therapy.ca](mailto:pcoulter@shoreline-therapy.ca)

Questions about this position may be directed to the Clinic Manager. Interviews will be held in person (or via videoconference if outside of Nova Scotia). The interview process may require one to two meetings. References may be requested at the end of the first interview. We will only contact those to whom we are inviting to an interview. Scheduling for the interview(s) is flexible and may be during the day, evening, or on the weekend to avoid disrupting applicants' current work and family commitments.